

Constitution

Preamble

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the "Amateur Radio of Churchill County", or "ARCC", an Amateur Radio club of Fallon, Nevada, and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Article I

Membership

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

Article II

Officers

Section 1. Offices

The officers of this club shall be President, Vice-President, Secretary / Treasurer.

Section. 2. Election

The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the November meeting.

Section 3. Term limits

An individual may not hold the same office for more than two (2) consecutive terms, unless there is an absence of candidates.

An individual may not hold more than one (1) office during the same term.

Section. 4. Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 5. Eligibility

In order to hold an office, except for the initial term, an individual must be a member in good standing for at least one year and hold a valid Amateur Radio license.

Section 6. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the President or Vice President.

Section 7. Removal of Officers

Officers may be removed from office for cause, upon written petition of six (6) or more members presented to the President or Vice President.

After investigation the petition will be presented to the membership at the next regular meeting of the club and a voted on by the membership.

Removal of an officer requires a three-fourths vote of the full membership. Absentee ballots are to be provided if requested.

Article III

Duties of Officers

Section. 1. President

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Section. 2. Vice President

The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with ARRL's local ARES ® Emergency Coordinator to further club participation in the Amateur Radio Emergency Service. ®

Section. 3. Secretary / Treasurer

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and email (or call or mail) written meeting notices of all special meetings and of any change to the schedule of regular meetings to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account in a ledger book of all monies received and expended; and pay no bills without proper authorization by the club or a majority of its officers. At each meeting he/she shall report the balance and have the ledger book available for review. If requested by the President or by a majority vote of the members at any meeting, at the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term, he/she shall turn over everything in his/her possession belonging to the club to his/her successor.

Article IV

Meetings

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business.

When requested by any member at a meeting, Robert's Rules of Order shall then govern proceedings.

Article V

Dues

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

Article VI

Membership Assistance

The club, through designated interference, Public Relations, and Operating Committees, when appointed and operating, will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations from club member-stations. The club shall also maintain a program to foster and guide public relations.

Article VII

Club Call sign

The club may elect to apply for a club call sign as provided by FCC rules Part 97.

The President shall assign trusteeship of the club call sign.

The trustee shall:

Be a member of the club in good standing

Meet FCC requirements.

Not had his/her Radio Amateur licensed revoked or sanctioned at any time.

Article VIII

Dissolution of the Club

Section 1. Termination of Operations

In the event that the members vote that the Club should be dissolved the motion for dissolution must receive more than two thirds vote of the full membership to pass.

Section 2. Disposition of Assets

As Adopted 9/1/18

The Officers shall handle the disbursement of all assets of the club.

No member or group of members shall receive benefit from the assets.

All equipment will be offered for donation to another ARRL affiliate and/or sold and net proceeds donated to a non-profit organization.

All remaining cash will be donated to a non-profit organization.

Article IX

Amendments

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on no earlier than the next following regular meeting, provided all members have been provided ballots by mail, and email if available at least 30 days in advance of the intent to amend the constitution and/or By-Laws at said meeting.

By-Laws

1. Secretary / Treasurer

It shall be the duty of the Secretary / Treasurer to keep the constitution and By-Laws of the club and have the same with him/her at every meeting, and keep a current copy posted at the ARCC website. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

2. Membership

Full membership is open to licensed Radio Amateurs.

Youth membership is open to licensed Radio Amateurs 14 and under.

Associate membership is open to those actively engaged in a class leading to an Amateur Radio license and all other interested persons.

Youth Associate membership is open to those who are 14 and under and have an interest in the hobby of Amateur Radio.

Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers.

Youth membership includes all club privileges except for the right to hold office and vote for club officers.

Associate membership and Youth Associate membership includes all club privileges except for the right to hold office and vote for club officers.

Applications for membership shall **be submitted to the Secretary / Treasurer.**

3. Meetings

Regular meetings shall be held on the date and time determined by a vote of the membership. Special meetings may be called by the President upon the written request of any five club members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

4. Dues Fees and Assessments

Annual dues of \$25.00 per member is hereby assessed for Full Members, and Associate Members, in accordance with the provisions of Article V of the constitution for the purpose of providing funds for expenses. Youth Membership and Youth Associate Membership shall be free of charge.

Membership dues are payable on the Member's Anniversary date each year.

Any member whose dues are not paid within two (2) months following their Anniversary date will be considered inactive and removed from the Active membership roster, and placed on the Inactive roster. Inactive members have no voting privileges.

Termination of membership either by resignation or expulsion will not constitute a refund of dues paid.

5. Elections

Officer elections will be held annually at the regular November meeting.

Officers will assume their elected office January 1st following each November election.

Nominations

Nominations for Officer Elections will be made by members at the regular September and October meetings.

Voting

A notification will be sent out, using appropriate means, of the listing of nominees, and a absentee ballot.

Voting will be done using a count of paper ballots, and absentee ballots.

Immediately after voting the ballots will be counted openly in front of the membership.

Any candidate may request a recount of the ballots.

In the case of an unopposed slate the President may entertain a motion for the Secretary / Treasurer to cast a single ballot.

6. Interference committee

When required, the President may appoint an interference committee which shall consist of up to five members. The committee shall direct investigation, invite proper inquires, establish technical facts and testimony and report its results to the club.

7. Amateur Radio Emergency Service – ARES®

ARES® is a program of the American Radio Relay League -- our club will abide by the *Rules and Regulations of the ARRL's Field Organization* as they may be amended from time to time, and by ARRL policies, rules, and guidelines contained in ARRL publications.

Informational

Club Call Sign

The current call for the club is: NV7CC.

The current trustee for the club call is: Richard C. Bischoff, K7ET

Important Reminders

Quorum = 1/3 of the membership

Dues Payable = Member's Anniversary date

Dues Overdue = 2 months past the Member's Anniversary date

Officer Nominations = September and October

Officer Elections = November

Installation of officers = January